

1. INTERNSHIP SCHEME

Eligibility Conditions & Duration:

- Internship opportunity shall be extended for UG/ PG/ PhD students (a Citizen of India) pursuing from a recognized University/ Institution (India/Abroad) in the disciplines of Science/Technology.
- The duration of the Internship work will be a maximum period of 45 days.
- The student should possess an aggregate of a minimum of 60% or a CGPA of 6.32 on a scale of 10.
- The students studying in 5th Semester or 3rd years onwards of UG or 2nd year onwards for PG course are eligible to apply
- The internship is proposed to be held for 45 days between May to August for applications received between 03-March to 16-March and December to February for applications received between 01-October to 16-October every year.
- The candidate should be a student enrolled for regular on-campus programme in a recognized University / Institute.
- Minimum on-campus attendance of 60% of the allotted Internship duration is compulsory for issuing the Internship Certificate.
- No Stipend, transport & canteen facility will be provided during the Internship
- The students should send email to dhbmpd-hsfc@isro.gov.in with following documents:
 - Request letter in college letter head duly signed by HOD / Principal of respective college clearly mentioning the student name, student ID, course being studied, preferred starting date of internship.
 - Scanned copy of marks upto 4 semester / 2 years for UG and one year / 2 semesters for PG category.
 - Brief biodata of the student.
 - All above document shall be sent as a single PDF file with file size less than 5 MB.
 - The request will not be summarily considered if any one document is not available.

Please note:

- Students will be allotted internship work at HSFC based on the availability of projects, facilities and suitability of student's course to the work carried out at HSFC.
- The allotment of internship will be on first come first serve basis only and the availability of number of slots per year is limited.
- Students studying in 5th Semester or 3rd years onwards for UG category and 2 semesters for PG category.
- The interns will not be provided any kind of financial assistance like stipends, transportation and accommodation.

2. STUDENT PROJECT TRAINEE SCHEME

Eligibility Conditions & Duration:

Opportunity shall be extended for the following category of students, in offline mode, with prescribed educational eligibility as stated below:

Degree	Eligibility Criteria	Duration
Engineering (BE/ BTech)	Should have completed 6 th semester	Minimum 60 days
ME/ MTech	Should have completed 1 st semester	Minimum 120 days
BSc/ Diploma	Only final-year students	Minimum 45 days
MSc	The student should have completed 1 st semester	Minimum 120 days
PhD	Scholars should have completed coursework	Minimum 30 months

All the students wanting to pursue academic project work in HSFC shall possess an aggregate of Min. 60% or CGPA 6.32 on a scale of 10.

The students should send email to dhbmpd-hsfc@isro.gov.in with following documents:

- Request letter in college letter head duly signed by HOD / Principal of respective college clearly mentioning the student name, student ID, course being studied, preferred starting date of Project Work and period of intended project work.
- Scanned copy of marks upto previous semester.
- Brief biodata of the student.
- All above document shall be sent as a single PDF file with file size less than 5 MB.
- The request will not be summarily considered if any one document is not available.

For Project Trainee Scheme please note following:

- Students will be allotted Project work at HSFC based on the availability of projects, facilities and suitability of student's course to the work carried out at HSFC.
- The allotment of Project Trainee will be on first come first serve basis only and the availability of number of slots per year is limited.
- The Project Trainee will not be provided any kind of financial assistance like stipends and accommodation.
- Minimum on-campus attendance of 60% of the allotted Project duration is compulsory for issuing the Project Certificate. NO ONLINE Project Work will be entertained.
- No Stipend, transport & canteen facility will be provided during the Project duration.

Other Information:

- The internship/ project work will be allotted based on the availability of expertise, projects, facilities, and suitability of the student's course to the work carried out at the HSFC and total number of intake restricted based on internal guidelines.
- All applications received will be scrutinized by the HSFC as per the norms.
- The Project Trainees/ Interns shall not be eligible for any stipend/ remuneration / financial assistance.
- Certificate will be awarded to Project Trainees / Interns upon satisfactory completion of their project / internship and on submission of their assignment report and its evaluation by the concerned division heads.
- The Project Trainees/ Interns shall be permitted only to UNCLASSIFIED areas of HSFC.
- The Project Trainees / Interns shall take clearance from HSFC for publishing papers/reports through external agents with regard to work done in HSFC.
- The Project Trainees / Interns should be ready work in any campus of HSFC- that is, at HSFC, Marathally or HSFC, Devanahally depending on the availability of the Guide.
- NO reply will be provided to queries sent to above email ID on status of internship / project.
- NO change in period of internship / project shall be entertained.
- Document required shall be sent as a single PDF file with file size less than 5 MB and request will not be considered if all documents are not provided.